

**ANNEX 1****OVERVIEW & SCRUTINY WORK PROGRAMME 2016/17**

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
<b>2016</b>				
<b>3 AUGUST (ROMSEY)</b>				
Community Safety Panel Phase 2 final report	3	Committee	To receive the final report (Cllr Baverstock) (20 mins)	To comment and make recommendations as appropriate
<b>13 SEPTEMBER (ROMSEY)</b>				
Annual Review of the Corporate Action Plan	2	Committee	To receive an update on the Key Performance Indicators <b>(Performance Manager)</b>	To consider and make recommendations as appropriate
Planning Control/Planning Advisory and Planning Process Panel	3	Committee	To receive the final report (Cllr Adams King) (20 mins)	To comment and make recommendations as appropriate
Public Involvement Panel	3	Committee	To receive the final report (Cllr Drew) (20 mins)	To comment and make recommendations as appropriate
<b>12 OCTOBER (ANDOVER)</b>				
Update by Andover Town Centre Manager	5	Committee	Update on the last 12 months by the Andover Town Centre Manager. <b>(Chris Gregory) (30 mins)</b>	To comment on the presentation
Annual Audit Report	2	Committee	To receive the report (Head of Finance/Auditor Manager) (20 mins)	To comment and make recommendations as appropriate
<b>8 NOVEMBER (ANDOVER)</b>				
Police and Crime Commissioner	5	Committee	To receive a presentation on the work of the Police and Crime Commissioner <b>(30 mins)</b>	To comment on the presentation
Valley Leisure Limited Annual Report	1	Committee	To receive the report <b>(Head of Community and Leisure) (20 mins)</b>	To comment and make recommendations
Budget Panel Report Draft	4	Committee	To consider the draft Budget Panel report	Comment and make recommendations as

\* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 3 August 2016

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Budget			<b>(Cllr Finlay) (20 mins)</b>	appropriate.
Draft Budget Fees and Charges	4	Committee	To consider the draft Budget Panel report <b>(Cllr Finlay) (20 mins)</b>	Comment and make recommendations as appropriate.
<b>7 DECEMBER (ROMSEY)</b>				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy <b>(Head of Communications)</b>	To consider the web strategy
Update on the Council Tax Support Scheme	3	Committee	To receive an update on the Council Tax Support Scheme <b>(Acting Head of Revenues, Benefits and Customer Services) (20 mins)</b>	To comment and make recommendations
Andover Economy	2	Committee	To receive an update on the Andover Economy <b>(Economic Development Officer) (20 mins)</b>	To comment and make recommendations
<b>2017</b>				
<b>24 JANUARY (ROMSEY)</b>				
<b>22 FEBRUARY (ANDOVER)</b>				
Romsey Future Update (round table discussion)	4	Committee	To receive an update on progress <b>(Corporate Director)</b>	To consider progress to date
<b>22 MARCH (ROMSEY)</b>				
OSCOM Annual draft Briefing	2	Committee	To consider the OSCOM Annual Briefing <b>(Cllr Lynn) (10 mins)</b>	To consider and make recommendations as appropriate
<b>26 APRIL (ANDOVER)</b>				
OSCOM Annual Briefing	2	Committee	Report of the Chairman <b>(Cllr Lynn) (10 mins)</b>	To comment on the draft report

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<b>DATE TO BE AGREED</b>				
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report)	4	Committee	To present the position of these three Housing strategies <b>(Head of Housing and Environmental Health) (20 mins)</b>	To comment and make recommendations
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution <b>(20 mins)</b>	To comment and make recommendations
Review of Council Tax Support Scheme	3	Committee	To receive an update on progress <b>(Head of Revenues) (20 mins)</b>	To comment and make recommendations as appropriate.

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### **BRIEFING NOTES**

<b>2016</b>	
<b>3 August (Romsey)</b>	Complaint Handling (Complaints and Improvement Officer)
<b>13 September (Romsey)</b>	Community Safety Partnership (Head of Community and Leisure) Annual Review of Partnership and Shared Services (Corporate Director) Equalities Scheme (Corporate Director) Romsey Future – A vision for Romsey 2015-2035 Action Plan (Policy Manager)
<b>8 November (Andover)</b>	Cemetery Rules and Regulations Review (Head of Community and Leisure) Andover Levy 9Accountancy Manager)
<b>7 December (Romsey)</b>	Community Safety (Head of Community and Leisure)
<b>2017</b>	
<b>24 January (Romsey)</b>	Planning Enforcement (Planning Enforcement Officer)
<b>22 February (Andover)</b>	Community Engagement (Planning Policy Manager)
<b>22 March (Romsey)</b>	Car Park Strategy and Management (Planning Policy Manager) Affordable Housing Update (Head of Housing)
<b>26 April (Andover)</b>	Performance management Arrangements (Policy Manager)
<b>26 June (Andover)</b>	Risk Management (Principle Auditor) Equalities Scheme (Corporate Director)
<b>Date to be agreed</b>	Protocol on how to engage internal audit resources for Scrutiny purposes Hampshire County Waste Strategy Community Infrastructure Levy

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